

MUTUAL NON-DISCLOSURE AGREEMENT · REVIEW DRAFT

Mutual confidentiality agreement

Plain structure, defined obligations, and review points clearly marked before signature.

TERM	CONFIDENTIALITY	GOVERNING LAW	STATUS
2 years proposed	4 years after disclosure	To confirm review flag	Draft not signed

EXECUTIVE READ

This sample draft defines confidential information, permitted use, exclusions, compelled disclosure, return or destruction, and the term. It is not legal advice and requires qualified review.

01 1 · Purpose The parties may exchange information solely to evaluate a potential commercial	02 2 · Standard of care Each party must protect the other party's information	03 3 · Exclusions Public, independently developed, previously known, and lawfully received information is
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Evidence, decisions, and a usable handoff

The complete file keeps the working structure editable and the review points visible.

REVIEW POINT	DRAFT POSITION	WHY IT MATTERS	STATUS
Residuals	Not included	Limits memory-based use	Confirm
Governing law	Blank	Requires party agreement	Open
Injunctive relief	Mutual	Equal remedy	Review
Data protection	Separate DPA	Operational scope	Confirm

DECISION / NEXT REVIEW

Legal review required before use. Confirm governing law, notice details, and whether a separate data-processing agreement is needed.

QUALITY NOTE

Illustrative sample · fictional company and data. Values, names, and links in this sample must not be treated as production facts.